AGENDA ITEM
WS 4

AGENDA PLACEMENT FORM

(Submission Deadline – Monday, 5:00 PM before Regular Court Meetings)

Date: 08.31.26

Meeting Date: 09.14.26

Submitted By: Lance Anderson

Department: Purchasing

Signature of Elected Official/Department Head:

Court Decision:
This section to be completed by County Judge's Office

Johnson County APPROVED Commissioners Court

9.14.2026

Description:

Workshop to discuss conflict between the Purchasing Policy, prohibiting the purchase of promotional materials to be given away, and Sheriff's Office budget line for promotional materials, including discussion with Sheriff's & Constables' Offices, and take any necessary Court action to provide clarity and deconflict County policy.

Motion: Pay existing invoice and clarify that moving forward - no promotional items allowed

(May attach additional sheets if necessary)

Person to Present: Lance Anderson

(Presenter must be present for the item unless the item is on the Consent Agenda)

Supporting Documentation: (check one) ☑ PUBLIC ☐ CONFIDENTIAL

(PUBLIC documentation may be made available to the public prior to the Meeting)

Estimated Length of Presentation: 10 minutes

Session Requested: (check one)

☐ Action Item ☐ Consent ☑ Workshop ☐ Executive ☐ Other _____

Check All Departments That Have Been Notified:

☑ County Attorney ☐ IT ☐ Purchasing ☑ Auditor

☐ Personnel ☐ Public Works ☐ Facilities Management

Other Department/Official (list) Sheriff's Office -Capt. Arriola, Constables 1,2,3,4

Please List All External Persons Who Need a Copy of Signed Documents In Your Submission Email

Approved in CC on 9/11/2023